South U and State St SET-UP PROCEDURES Wednesday July 19, 2023

- 1. State Street and South U artists *must* check in at the **Oakland staging area** before they can enter the fair site. *NO EXCEPTIONS*. Welcome packets are picked up here.
- 2. Artists must enter **Oakland staging area** via Hill Street entrance.
- 3. State Street artist vehicles will be held in **Oakland staging area** until space is available on State Street.
- 4. Vehicles are not allowed to park south or east of the State Street/South University intersection.
- 5. Only vehicles with clearly visible, checked-in unloading permits will be allowed to enter the fair site. **NO EXCEPTIONS.**

Teardown Procedures Saturday, July 22

- 1. Your booth must be completely torn down before Guild staff will issue you a pack-up permit.
- 2.Artists must have a pack-up permit to check in at the **Oakland staging area** (green rectangle on map).
- 3.Artists must report to the **Oakland staging area**. The entrance for the staging area is at Hill & Oakland (red x on map).
- 4.Artist vehicles will be held in the **Oakland staging area** until space is available on the street for you to pull in.
- 5. Vehicles are not allowed to park south or east of the State, South U, or East U intersection.
- 6.Only Vehicles with clearly visible, pack up permits will be allowed to enter the fair site. **NO EXCEPTIONS.**

